

## Physics Instructional Laboratory Management

- Keep ALL aisles clear and free of obstructions. Keep ALL doorway exits clear.
  - Instruct your students how to exit the lab and the building in the case of an emergency. These instructions will be part of your TA training.
  - Do not have students store backpacks, skateboards, etc. against the inside of the door. Store backpacks under the lab tables and nowhere else. Lab storage shelves are not for storing backpacks.
  - Skateboards, long boards, etc. must be stored in a dead corner of the lab. Lab storage shelves are not to be used for students' personal storage space.
  
- Bicycles are NOT allowed in the lab. No exceptions!
  
- Students should not disturb the equipment stored on the shelves in the back of the lab.
  
- No food or drink is permitted in the lab.
  - If a student comes to the lab with food, please ask them to go outside and finish their meal. If this becomes a chronic problem with a particular student, contact the lab manager and submit student info.
  
- Personal Protective Equipment Policy
  - Closed footwear must be worn. Students should carry covered shoes in their backpack and change into the covered footwear prior to entering the lab.
  - Protective eyewear is recommended in only a few select labs, and students will be notified in advance when goggles are needed. The protective eyewear used for chemistry will suffice, and is available at the bookstore.